Dear Neighbour:

You might not be aware that there was a problem at your home or with your use of the communal area (garden/carpark) on:

.…………………………………………………………………………………………………………………………………………………………

The problem was with:

□ Social distancing

□ Groups gathering or coming to your home

□ Noise coming from your home

□ Poor hygiene (coughing, sneezing etc)

□ Other ………………………………………………………………………………………

This has an impact on me/my family because

…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………(e.g. couldn’t use the garden, didn’t feel safe, disturbed by noise)

I thought I should bring this to your attention in case you were not aware that this was causing a problem for others.

Kind regards,

……………………………………………………………………………………………………….

**Government guidelines say we all should:**

Only leave home when we really have to – for one session of daily exercise, to work if we cannot work from home, to care for vulnerable people, or to get essential supplies

Wash our hands frequently and thoroughly